



# ARPA FUNDS REQUEST FORM

Requesting Department: POLICE

Contact Person Name: Chief Morris Phone: 703-255-6390

Email: jim.morris@viennava.gov

Item/Project: Body Worn Camera Program

ARPA Spending Category: 9108 - OTHER COVID PUBLIC HEALTH EXPENSES  
*(See pages 3 and 4 for reference)*

U.S. Treasury FAQ Reference Number: 2,1,3,8,4,8

Strategic Plan Initiative: SAFE COMMUNITY

Description of the item & explanation how it qualifies for the requested ARPA category:  
 The Police Department wishes to purchase body worn cameras for all officers on the Department. Although the Department currently has a successful In-Car Video (ICV) program, there are situations and interactions that cannot be captured from the police vehicle. A body worn camera program would allow for officers to better capture and preserve evidence as well as provide a level of protection and oversight for the officers and the community. To best establish a body camera program the Police Department would like to use ARPA money to enter into a 5 year contract with Axon Enterprises, Inc, riding a Sourcewell Contract. The \$223,732.00 request is the Axon contract quote of \$213,079 plus 5% contingency.

Total funds requested: \$ 223,732

Please list each budgeted area for the Item/Project:

Expenditure Description	Requested Amt.	Account No.(FINANCE ONLY)
Axon 2022 Payment	\$ 44,706.00	130-103-9108-13930-43301
Axon 2023 Payment	\$ 42,094.00	130-103-9108-13930-43301
Axon 2024 Payment	\$ 42,094.00	130-103-9108-13930-43301
Axon 2025 Payment	\$ 42,094.00	130-103-9108-13930-43301
Axon 2026 Payment	\$ 42,094.00	130-103-9108-13930-43301
	\$	

Expected Start Date: 04/01/2022 Expected End Date: 04/01/2026



# ARPA FUNDS REQUEST FORM

Is this a Capital Project?  YES  NO

If YES, please input the project name: \_\_\_\_\_

Project Number (FOR FINANCE USE ONLY): \_\_\_\_\_

Notes:



DocuSigned by: Jim Morris 02/08/22 | 10:57 AM EST  
Requestor Signature Date

DocuSigned by: Jim Morris 02/08/22 | 10:59 AM EST  
Department Head Signature Date

DocuSigned by: Marion Serfass 02/08/22 | 11:02 AM EST  
Finance Director Signature Date

DocuSigned by: Gwen Kiddle 02/08/22 | 11:07 AM EST  
Finance Operations Manager Signature Date

DocuSigned by: Mary Tudy 02/08/22 | 11:26 AM EST  
Project/Grant Accountant Signature Date

DocuSigned by: Mercury Peyton 02/08/22 | 3:13 PM EST  
Town Manager Signature Date

## FOR FINANCE DEPARTMENT USE ONLY

Expense Account Created in MUNIS Date: \_\_\_\_\_

Project Account Created in MUNIS (if applicable) Date: \_\_\_\_\_

Budget Amendment Created/Submitted Date: \_\_\_\_\_

Budget Amendment Approved/Posted Date: \_\_\_\_\_



# ARPA FUNDS REQUEST FORM

## CATEGORY DEFINITIONS

### **1: Public Health**

- 9105 – Personal Protective Equipment:
  - Expenses for acquisition and distribution of medical and protective supplies, including sanitizing products and personal protective equipment.
- 9107 – Capital Investments or Physical Plant Changes to Public Facilities:
  - Expenses for disinfection of public areas and other facilities in response to the COVID-19 public health emergency (PHE).
  - Expenses for the improvement of ventilation systems in congregate settings, public health facilities, or other public facilities.
- 9108 – Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine): (IT/Police)
  - Expenses for communication related to COVID–19 vaccination programs and communication or enforcement by recipients of public health orders related to COVID–19.
  - Expenses for technical assistance to local authorities or other entities on mitigation of COVID–19-related threats to public health and safety.
  - Payroll and covered benefit expenses for public safety, public health, human services, & similar employees to the extent that the employee's time is spent mitigating or responding to the COVID–19 (PHE).
  - Expenses for quarantining or isolation of individuals.
  - Expenses of providing paid sick and paid family and medical leave to public employees to enable compliance with COVID–19 public health precautions.
  - Expenses related to establishing or enhancing public health data systems.
- 9112 – Other Public Health Services.

### **2: Negative Economic Impacts**

- 9212 – Aid to Impacted Industries (other than Travel, Tourism, and Hospitality).

### **5: Infrastructure**

- 9502 – Clean Water: Centralized Wastewater Collection and Conveyance:
  - Costs for correction of sewer system infiltration/inflow problems. Infiltration includes controlling the penetration of water into a sanitary or combined sewer system from the ground through defective pipes or manholes.



# ARPA FUNDS REQUEST FORM

## CATEGORY DEFINITIONS (con't.)

Inflow includes controlling the penetration of water into the system from drains, storm sewers, and other improper entries.

- Costs for the maintenance, reinforcement, or reconstruction of structurally deteriorating sanitary or combined sewers. The corrective actions must be necessary to maintain the structural integrity of the system.
- Costs of new pipes used to collect and carry wastewater from a sanitary or industrial wastewater source to an interceptor sewer that will convey the wastewater to a treatment facility.
- 9506 – Clean Water: Stormwater:
  - Costs associated with the planning, design, and construction of conveying stormwater via pipes, inlets, roadside ditches, and other similar mechanisms. This category also includes the costs of activities associated with the planning, design, and construction of treating stormwater with wet ponds, dry ponds, manufactured devices, and other similar means.
  - Costs associated with the planning, design, and construction of low impact development and green infrastructure, such as bioretention, constructed wetlands, permeable pavement, rain gardens, green roofs, cisterns, rain barrels, vegetated swales, restoration of riparian buffers and flood plains, etc.
- 9511 – Drinking water – Transmission & Distribution:
  - Includes any of the following: raw and finished water transmission, service lines, valves, backflow prevention, water meters, and/or pumping stations

### **6: Revenue Replacement**

- 9601 – Provision of Government Services:
  - For the provision of government services to the extent of a reduction in the recipient's general revenue.

### **7: Administrative**

- 9701 – Administrative Expenses
- 9702 – Evaluation and Data Analysis